

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, May 14, 2019, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 **Call to Order:**

Mrs. Jackson called the meeting to order at 6:00 p.m.

1.02 **Roll Call:**

Present:

Dolores Kinser
Gilberto Mendez
David Snider
Judee Jackson, President

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohleber, Chief Financial Officer
Jennifer McClintic, Director
Brenda Tijerina, Director
Lisa Bradshaw, Director
Andrea Muñoz, Director
Jeff Lavender, Director
Mike Cruz, PIO
Sherrie Gill, Secretary

See Exhibit 1

Press: Rodney Haas
Casa Grande Dispatch

Joanne Kramer, Principal
Robert Quiñones, Principal

Robin Rosales, Principal
Barbara Wright, Ed.D., Principal

Absent:

Rachel Hernandez

1.03 President Jackson led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Acceptance and Adoption of Agenda:**

Mrs. Kinser moved that:

"The agenda be accepted and adopted, as presented."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

3.01 The President called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Mendez moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

- *4.01 The minutes of the April 2, 2019 special meeting and executive session were approved by the Governing Board.
- *4.02 The minutes of the April 9, 2019 special meeting (Study Session) were approved by the Governing Board.
- *4.03 The minutes of the April 9, 2019 regular meeting were approved by the Governing Board.
- *4.04 The minutes of the April 9, 2019 executive session were approved by the Governing Board.
- *4.05 The minutes of the April 10, 2019 executive session were approved by the Governing Board.
- *4.06 The minutes of the April 23, 2019 special meeting and executive session were approved by the Governing Board.

- *4.06 The minutes of the May 8, 2019 special meeting and executive session were approved by the Governing Board.
- 5.01 The Superintendent recognized the Rotary Club Students of the Month for May, as follows: Alayna Kelsey, 8th grade, Cactus; Justine Diaz, 8th grade, Casa Grande Middle School; and Canyon Teel, 8th grade, Villago. Mr. Snider assisted in presenting certificates to the students.
- 5.02 Norm Sam from the Sunrise Optimist Club recognized the following fifth grade students from Cholla Elementary School as the Sunrise Optimist Club Students of the Month for May: Dominic Loya and Isis Gonzales.
- 5.03 Dr. Gonzales recognized #BeKind Award recipient: Villago Middle School Administrative Assistant, Sharity Montijo.
- *6.01 The Superintendent recommended the Board accept the following additional donations:

Candace Hebert, teacher at Palo Verde, received a SRP Learning Grant in the amount of \$1,800.

Mauriel Morejon painted a desert scene mural in the front office of Mesquite Elementary School. The mural is valued at \$8,000.

Sarah Taylor, teacher at Mesquite, had a Donors Choose project funded in the amount of \$981.00

Diana Angel, teacher at McCartney Ranch Elementary, received a \$1,000 grant and pizza party for her class as a recipient of the Arizona Diamondbacks 2019 Most Valuable Teacher Award.

The following community members and businesses donated items for Saguaros's annual carnival: Ultra Star Maricopa, Buffalo Wild Wings, Walton Orthodontics, Walmart Distribution Center, Mi Amigo Ricardo's, Ron and Jackie Meehl, Iron Skillet, Chili's, Cook-E-Jar, Chalking with the Millers, Olive Garden, Mimi's Café, Taco Giro, The Kneady Baker, Wendy Romero-Kayla's Hair Kandy, Sonya Reyna Espinoza, and, the St. Clair Family.

Mr. Snider moved that:

“The donations be accepted, as read.”

Mrs. Kinser seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

6.02 A copy of the Compensation Review for Administrative and Classified Hourly Staff Executive Summary was provided to Board members prior to the meeting.

Mr. Vance Jacobson of JB Rewards Systems is in the final stages of completing the compensation study. Highlights of the compensation review as they pertain to classified hourly, exempt staff and administrators include the following:

1. an increase of the greater of 1.5% or to the minimum level of the salary range for their position (revised salary ranges will start at \$12 beginning 7/1/19; and,
2. supplemental/competitive equity adjustment ranging from 0.5% - 1.5% to recognize longevity for years of experience within their current position in the district.

6.03 Information pertaining to the revision of the 2018-19 Maintenance & Operations (M&O) budget had been included in the Board’s information. The public hearing provides the general public an opportunity to provide input with regard to the proposed revisions. The budget revision in May accounts for any increase in student count funding or to make final adjustments from the previous year’s student counts.

Mr. Wohlleber reported that the following adjustments were made:

There was a decrease in Group “A” student count and an increase in the Group “B” (special needs) student count, which resulted in increased funding in the amount of \$30,208 that is being added to the M&O and unrestricted capital budgets. An additional \$95,000 of revenue control limit was transferred to unrestricted capital, to fulfill requested transfer of school and departmental discretionary budget capacity and Move on When Reading (MOWR) budget capacity to unrestricted capital.

The total M&O General Budget Limit decreased \$68,710 from \$44,575,249 to \$44,506,539.

The total Unrestricted Capital Budget Limit increased \$95,000 from \$1,323,946 to \$1,418,946.

The actual revisions to State and Federal grants’ budgets are a result of using the actual budget approval and/or amendments approved by ADE.

Other funds of the budget are being revised to more accurately reflect the expenditures in those funds. These include Food Service and Community School which are all cash based funds.

Mrs. Jackson declared that the public hearing for the proposed revision of the 2018-19 budget be opened at 6:35 p.m.

There being no questions or comments from the public, the public hearing closed at 6:35 p.m., at which time the regular board meeting was reconvened.

- 6.04 A proposed revision of the 2018-19 budget had been provided to Board members prior to the meeting. Dr. Gonzales recommended that the Board authorize the revision of the 2018-19 budget.

Mrs. Kinser moved that:

“The revision of the 2018-19 budget be approved.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

- 6.05 A copy of the proposed agreement between Center for the Future of Arizona - Beat the Odds School Leadership Academy and Casa Grande Elementary School District was provided to Board members prior to the meeting.

Dr. Gonzales reported that the Beat the Odds program which had only been available in Maricopa County, is now coming to Pinal County. Casa Grande Elementary School District will be joining other Pinal County school districts in a consortium. The National Institute of School Leadership is a leading provider of high quality, research-based leadership executive development programs designed to give district and school leaders the critical knowledge, skills, and tools they need to be instructional leaders and improve student achievement in their schools.

Northern Arizona University is partnering with the Beat the Odds Academy and will be awarding 6 credit hours for completing the program.

Mr. Mendez moved that:

“The Center for the Future of Arizona – Beat the Odds School Leadership Academy agreement be approved.”

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

*6.06 A copy of a memorandum from ASBA regarding the submission of Proposed Issues for Consideration for the 2020 Political Agenda was provided to Board members in the April Board agenda as well as the May agenda. Board members moved to communicate the following priorities to the ASBA:

- Fully funding full-day kindergarten and include kindergarten students in the override calculations
- Repealing any program that gives public funds for private schools, vouchers (Empowerment Scholarship Accounts) and private school subsidies (Student Tuition Organizations) and prevent any future expansion.
- Revising the School Finance formula to:
 - Provide a stable, dedicated revenue source less reliant on the general fund or annual legislative appropriation.
 - Ensure the formula addresses the unique financial needs of schools serving students in poverty and in rural schools.
- Providing additional state funding for nationally competitive salaries to attract, recruit, and retain talented teachers.
- Ramped up funding for Special Education school counselors
- Early intervention and screenings
- More strategies and interventions to support reading proficiency by third grade

*6.07 A copy of an Intergovernmental Agreement with Pinal County was provided to Board members prior to the meeting. The IGA authorizes the Pinal County Education Service Consortium to provide assistance to the Casa Grande Elementary School District on the use of student data, staff development, curriculum alignment and technology to improve instruction. The specific services to be provided by the Pinal County Education Service Consortium are articulated in the IGA. The Board approved the IGA and authorized Andrea Muñoz to sign as the district representative.

*6.08 A proposal from the Arizona School Risk Retention Trust for insurance coverage for the 2019-20 fiscal year was provided to Board members prior to the meeting. The premium for 2019-20 of \$529,115 includes a representative fee of \$2,499, administrative fee of \$25,000 and \$41,000 for pre-paid legal services.

Board members approved the proposal from the Arizona School Risk Retention Trust, Inc. for business insurance coverage for the 2019-20 fiscal year.

- *6.09 A proposal from the Arizona School Alliance for workers' compensation insurance for 2019-20 was included in the Board's information. The estimated premium for 2019-20 is \$383,476. Board members approved the proposal from the Arizona School Alliance for workers' compensation insurance for the 2019-20 school year.
- *6.10 A Project Funding Report reflecting School Facilities Board (SFB) building renewal projects that have been approved and those under consideration for the current fiscal year, as well as SFB building renewal projects approved over the past three fiscal years was included in the Board's information.
- *6.11 A memorandum from Mr. Wohlleber regarding the extension of Employee Benefits Trust contracts was included in the Board's information. The administration recommended approval of one-year contract extensions of the contract for Medical Network Provider, Basic Life and Optional Life AD&D Programs, Pharmacy Benefit Management Services, Third Party Administration Services, Fully Insured Short Term Disability Plan, and Stop Loss Provider for the 2019-20 school year. Board members approved the extensions, as proposed.
- *6.12 A memorandum from Mr. Wohlleber regarding the use of the Strategic Alliance for Volume Expenditures (SAVE) and Greater Phoenix Purchasing Consortium of Schools (GPPCS) cooperative contracts to ensure the provision of mandated services in special education therapy was included in the Board's information. Board members authorized the use of the SAVE and GPPCS cooperative contracts to secure services in special education therapist vacancies, as needed, for the 2019-20 school year.

7. Instructional Programs:

- 7.01 Last month our math coaches presented a plan of the new math program. Board members asked them to come back and share feedback from the open houses they hosted for teachers. The coaches held a feedback forum on May 7th and May 9th. Over 40 teachers attended and the feedback was overwhelmingly positive.

8. Personnel:

- *8.01 The following certified personnel actions were ratified by the Governing Board:

Villago Principal, Tracy Robbins, submitted a letter of resignation effective June 30, 2019.

Administrative Personnel Transfer: Jeff Lavender, Principal, Villago Middle School.

Authorization to Employ District Literacy Coach Part-time: This position will be split between Ironwood Elementary (part-time literacy content coach) and district level (support all 12 schools). This position will be funded with Title I monies.

Authorization to Employ School Counselors: Three full time counselors, one for each middle school, will be hired to support students building self-regulation and coping skills; and work with teachers and site administrators to design appropriate behavioral support and interventions. Their focus will be on prevention and instruction. These positions will be funded with the following funds: RLIS (Rural and Low-Income Schools), Title IV and Instructional Improvement funds.

Superintendent's Acceptance of Certified Personnel Resignations, Effective May 22, 2019: Kim Batina, 7th/8th Social Studies, Cactus; Leonard Cestaro, 5th grade, Cholla; Kathleen Doherty, 8th Social Studies, Villago; Sandra Schroeder, 6th Language Arts, Villago; Carrie Strawser, 1st grade, Desert Willow.

Requests for Release from Certified Personnel Contracts: Sandra Schroeder, 6th Language Arts, Villago; Carrie Strawser, 1st grade, Desert Willow.

Reclassification of Accountability & Compliance Coordinator to a 12-Month Position: It has been determined there is a need for the Accountability & Compliance Coordinator to be a 12-month position versus a 214-day position.

Certified Personnel Employment, 2019-20: Dina Brundage, Special Education (Resource), Casa Grande Middle School; Norma Chavez, School Psychologist (Intern), District; Mercedes Clemons, Social Studies, Villago; Lisa DeSimone, Second Grade, Mesquite; Matthew DiLiberto, Special Education (Resource), McCartney Ranch; Michelle Fogarty, Mathematics, Casa Grande Middle School; Nicole Gaetani, Second Grade, Ironwood; Brittany Heath, Third Grade, Palo Verde; Dylan Holstein-Radin, School Psychologist Intern, District; Jessica Kroboth, Mathematics, Cactus; Chad Lafferty, Fourth Grade, Mesquite; Katie Lafferty, Language Arts, Villago; Virgie Leija, Kindergarten, McCartney Ranch; Baely Lofink, Special Education (Autism), Casa Grande Middle School; Lisa Narramore, Special Education (Resource), Villago; Sonya Prince, Second Grade, Palo Verde; Mikki Rouse, Fourth Grade, Saguario; Maria Vallejo, School Psychologist Intern, District; Lauren Velcko, Third Grade, McCartney Ranch; Bethany Weddle, Second Grade, Saguario.

Title I Certified Positions Eliminated: Behavior Intervention Specialist, Casa Grande Middle School; Title I Reading Interventionist, Evergreen.

***8.03 The following classified personnel actions were ratified by the Governing Board:**

Reclassification of Senior Accountant Position to Accounting Systems Analyst: After an evaluation of the needs of the District, it was determined that with increased responsibilities being delegated to the Senior Accountant position, there

is a need to reclassify the Senior Accountant position to an Accounting Systems Analyst. The Accounting Systems Analyst position will require a bachelor's degree in accounting with two years of experience in a responsible accounting/auditing capacity.

Request to Change Retirement Date: Stella Gates changed her retirement date from June 30, 2020 to June 30, 2019.

Elimination of Classified Support Positions: Through the administration's evaluation of classified support positions, the following positions will be eliminated:

Position	Location
Cook/Driver	Cottonwood
Cook/Driver	Cottonwood
Educational Assistant – 4 th Grade (balance of year)	Cottonwood
Educational Assistant – 1 st Grade (balance of year)	Palo Verde
Educational Assistant – 1 st Grade (balance of year)	Saguaro
Educational Assistant – 2 nd Grade (balance of year)	Saguaro
Educational Assistant – Title I	Saguaro
Cashier – Nutrition Services	CGMS
Special Education Specialist – ILT (Autism)	CGMS
Special Education Specialist – ILT (Extended Resource)	Mesquite
Cashier – Nutrition Services	Cactus
Custodial Worker/Alarm Respondent	Cactus/Villago
Custodian, Split-Shift	Desert Willow/McCartney Ranch
Cashier – Nutrition Services	Villago
Special Education Specialist – ILT (Autism)	McCartney Ranch
SLPA (balance of year)	District
Maintenance Worker – Skilled	Facilities
Nutrition Services Floater	Nutrition Services
Delivery Driver – Nutrition Services	Nutrition Services
Delivery Driver – Nutrition Services	Nutrition Services
Nutrition Services Production Worker/Floater	Nutrition Services
Nutrition Services Production Worker/Floater	Nutrition Services
Mechanic	Transportation
Senior Relief Bus Driver	Transportation

Classified Personnel Employment: Tiffany Chavez, Early Childhood Ext. Program Assistant, ECLC; Queenie Deckard, Nutrition Services Floater, Nutrition Services, Jeremy Harris, Edu. Asst/CG/Noon Asst., Cactus Middle School.

Superintendent's Acceptance of Classified Personnel Resignations: Phil Barbieri, Bus Driver, Transportation, effective May 22, 2019; Suzi Brinton, Educational Assistant/MOWR, Desert Willow, effective May 22, 2019; Jamie Chance, Van

Driver, Transportation, effective May 7, 2019; Shawn Dee, Jr.; Educational Assistant, Saguaro, effective May 22, 2019; Dawn Godsey, Food Services Manager, Evergreen; effective May 6, 2019; Tiffany Hines, Educational Assistant SPED, McCartney Ranch, effective May 22, 2019; Logan King, Educational Assistant, CGMS, effective May 22, 2019; Kimberly Klug, Health Technician, McCartney Ranch, May 22, 2019; Araceli Lazcano, Special Education Specialist, Cholla, effective May 22, 2019; Armida Madrigal, Custodian, Saguaro, effective June 30, 2019; Manuel Madrigal, Custodian/Alarm Responder, Facilities, effective June 30, 2019; Erin McEvoy, Educational Assistant SpEd, McCartney Ranch, effective May 22, 2019; Denise Ortiz, Educational Assistant, Palo Verde, effective May 22, 2019; Hallie Owensby, Special Education Specialist, Mesquite, effective May 22, 2019; Santannah Perry, Special Education Specialist, Ironwood, effective May 1, 2019; Shannon Randall, SLPA, Desert Willow, effective May 22, 2019; Melissa Rodriguez, Ed. Asst/Crossing Guard/Noon Asst, Evergreen, effective April 16, 2019; Naomi Rust, Educational Assistant, Cactus, effective May 22, 2019; Marissa Sanchez, Educational Assistant-Preschool, ECLC, effective April 22, 2019; Jayne Shuder, SLPA, McCartney Ranch, effective May 22, 2019; Tyshara Torres, Educational Assistant, Saguaro & CGMS, effective May 22, 2019; Ateliano Tuiteleapaga, Bus Driver, Transportation, effective May 22, 2019; Jennifer Veliz, Educational Assistant, Saguaro, Effective May 22, 2019.

Reclassification of Classified Personnel: April Blaine, Relief Bus Driver/Dispatcher, Transportation; Melissa Farrell, Nutrition Services Manager, Desert Willow; Estefania Limon, Food Production Worker, Desert Willow; Caryn Wall, Nutrition Services-Supervisor.

9. **Pupil Personnel:**

9.01 No items this meeting.

10. **Buildings and Grounds:**

10.01 No items this meeting.

11. **Reports:**

*11.01 The student activities report for April, 2019, had been provided to the Board members prior to the meeting.

*11.02 The financial report for April, 2019 had been provided to the Board prior to the meeting.

*11.03 The breakfast/lunch menu for the month of May, 2019 had been provided to the Board prior to the meeting.

- *11.04 The vehicle status report for March 16 to April 15, 2019 had been provided in the Board's information.
- *11.05 The vehicle maintenance report for March 16 to April 15, 2019 had been included in the Board's information.
- *11.06 The weekly attendance reports for April 10, April 17, April 24, May 1, and May 8, 2019, had been provided to Board members prior to the meeting.
- *12.01 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.

13.01 The next regular meeting will be held on Tuesday, June 11, 2018, at 6:00 p.m.

The budget adoption meeting will be held on Tuesday, June 25, at 5:00 p.m.

A July meeting for Board goal setting will be scheduled for the week of July 22nd. Once the ASBA facilitator is scheduled, Board members will be notified of date and time.

14.01 Call for Audience Questions Pertaining to Agenda Items and Items of Interest

15.01 Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A) Contracts

Mrs. Kinser moved that:

“The Board adjourn to Executive Session pursuant to A.R.S. §38-431.03(A) Contracts.”

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Underwood	X	

The meeting was closed to the public at 7:00 p.m.

15.02 Motion to Adjourn Executive Session

At the conclusion of the executive session, the open meeting was reconvened at 7:55 p.m.

Mr. Snider moved that:

“The Board adjourn from the Executive Session pursuant to A.R.S. §38-431.03(A) Contracts.”

Mrs. Kinser seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Underwood	X	

16. Reconvene Regular Meeting

16.01 Mrs. Jackson called the meeting to order at 7:55 p.m.

17.01 Dr. Gonzales reported that the Interest Based Bargaining Committee (IBBC) met several times for a total of approximately 25 hours and came up with a compensation agreement that included a 5% increase for teachers contingent upon state budget approval as well as a \$300 increase to their Classroom Site Fund and a contingency for an equity adjustment. They also agreed upon the plan that we shared with you earlier in the compensation study. They unanimously supported this plan.

Mr. Mendez moved that:

“The Board approve and adopt the 2019-2020 Interest Based Bargaining Agreement between Casa Grande Elementary School District #4 and Casa Grande Elementary Education Association as recommended contingent on the anticipated approval of the state budget.”

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Underwood	X	

17.02 It was recommended the Board extend employment and/or contracts to principals.

Mrs. Kinser moved that:

“The Board extend employment and/or reemployment to school principals.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	absent	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Underwood	X	

18.01 Mrs. Jackson adjourned the meeting at 8:01 p.m.

Respectfully submitted,

Date Approved: 6-11-19

President